

Richmond Township Board of Supervisors
Monthly Meeting
Monday, November 10, 2025
6:00 P.M. prevailing time

Chairman Brian Wanner called the Richmond Township Board of Supervisors' monthly meeting to order at 6:04 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Brian Wanner, Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Manager/Secretary-Treasurer; Chris Hartman, Esq., Solicitor and Scott Anderson, Township Engineer

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

None

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the October 13, 2025 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

A motion was made by Sam Kemmerer to approve the minutes from the October 17, 2025 Special Budget Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Code Enforcement Report for October, 2025 and related Correspondence- Kraft

Jeff Fiant reviewed the report with the Board.

21 Permits were issued, with a total construction value of \$1,711,345.43 which the Fleetwood Borough Authority solar project contributed to that, with an improvement value of \$1,250,000.00

604 Crisscross Road- Property is in compliance. Only finished product is outside.

11 Farmers Drive- Jeff has been in discussion with the attorney of the person looking to turn the property into truck parking. They are aware of what needs to be done regarding a land development plan and all current truck parking must cease until approved.

There were 2 applications that were received for an appeal to the Zoning Hearing Board, 194 Moselem Church Road and 10 Ballfield Lane.

There was a discussion regarding the neighbor's property, which Attorney Hartman stated that the neighbor's attorney is working on the agreement order to submit to the judge.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report and had no questions.

Police Report- Fleetwood Police.

Chief Ulshafer reviewed the report with the Board. He also mentioned that there is an opening for a FT officer.

Sam Kemmerer had asked who makes decisions on detours when there are accidents on RT222 or RT662. Chief explained that it all depends on the circumstance and where it is at, sometimes the fire police or the Fleetwood Police as well as the personnel that is available at the time.

Discussion on County of Berks, Department of Emergency Services Run Card

Brian Wanner discussed that in the past, the fire companies and ambulance service have been in charge of the run cards. He would like to change it back to having the Township sign off on any changes made to the fire company run cards so that the Township is aware. There were changes made a few weeks ago to the run cards, without the Boards permission or knowledge of it, and it caused quite a bit of back lash.

A motion was made by Brian Wanner to have the secretary/treasurer responsible for signing off of the run cards for the fire companies, along with notifying the Board before any changes are made, Sam Kemmerer seconded the motion. Motion carried unanimously.

Virginville Fire Company Report.

The Board reviewed the report and had no questions.

A motion was made by Brian Wanner to approve the truck payment in the amount of \$20,978.37 Sam Kemmerer seconded the motion. Motion carried unanimously.

Walnuttown Fire Company Report.

The Board reviewed the report and had no questions.

Life Lion and Tipton Ambulance Reports.

No reports were submitted.

Discuss preliminary 2026 Budget and approve advertising.

The 2026 Proposed Budget is based on the following tax structure

½ of 1% Earned Income Tax- NOT CHANGING

½ OF 1% Real Estate Transfer Tax- NOT CHANGING

2.50 mills Real Estate Tax- NOT CHANGING

\$1.00 per week – Local Service Tax- NOT CHANGING

1.00 mill Fire Tax Assessment- NOT CHANGING

.80/frontage foot Light Tax – NOT CHANGING

\$225.00/ EDU- Per quarter- sewer charges (increase of \$3.00 from last year at \$222.00/EDU)

There is an 8% increase in police protection this year as part time help has been a challenge, so they will be looking for a FT officer. That is the largest increase of anything on the budget.

Brain Wanner discussed that the taxes are not being raised and the Township does have a fund balance that will be used to balance the budget.

The projected receipts for 2026 are: \$1,683,582.00

The projected expenditures for 2026 are: \$2,106,662.00

Expenditures are high, but police protection is important.

A motion was made by Brian Wanner to advertise the proposed budget as listed, Sam Kemmerer seconded the motion. Motion carried unanimously.

OLD BUSINESS

None

ENGINEER'S REPORT- Scott Anderson

Willow Crest- update

Met-Ed was scheduled to energize the lights in the Willow Crest development on 11/10 and unfortunately due to the strong winds and power outages across the county, they were unable to complete. We are being put back on the list to be scheduled.

There was a brief discussion on the time frame of work to the open space and the deeds of dedication. Scott is going to reach out to Grande and discuss.

Solar Farm-

The Conservation District is not closing out the permit until the Spring, so there is time to make sure that everything takes and is growing properly. The restrictor plate that was installed seems to be working properly. The rain event that occurred last week, the water got up to the top of the restrictor plate and held, so there is time to continue testing.

The Township received an updated agreement from Heelstone, regarding the excess cost of repairs to the pipe on Weavers Road. The updated agreement included the increase of \$1,100.00 Attorney Hartman advised the Board to approve so that payment can be made.

A motion was made by Brian Wanner to approve the agreement, Sam Kemmerer seconded the motion. Motion carried unanimously.

Continue discussion on banning brake retarders in the Township

It was discussed that Penn DOT will not ban on roads that have speeds over 55 MPH and grades that are more than 4%, so RT222 is out but possibly Fleetwood-Lyons Road could be researched.

Continue discussion on Data Centers that may look to locate in the Township.

Scott provided the Board with a sample ordinance that they can look through and discuss changes that they would like to make and check with the Planning Commission for suggestions as well.

After a brief discussion, the Board will review the ordinance and make a few changes and reach out to the Planning Commission for feedback as well.

SOLICITORS REPORT

Delinquent Sewer Report

Attorney Hartman discussed that on account# 2099, there was a judgment on the account, but the Board had declined a sheriffs sale as there was nothing of value. There has not been a payment in almost a year. He suggested the Board authorize him to file another DJ complaint to try and push to get payment.

A motion was made by Brian Wanner to authorize filing another DJ complaint, Sam Kemmerer seconded the motion. Motion carried unanimously.

Comcast Agreement

Attorney Hartman provided the Board with the differences between the Service Electric agreement vs the Comcast agreement. He would like the Boards approval to ask Comcast to update their agreement to match the Service Electric agreement, the Board agreed, the agreements should be the same if not stronger.

STECKBECK ENGINEERING- Scott Rights, P.E.

The Board reviewed the quote that was submitted for the OmniSite Autodialer for pump station #2 in the amount of \$4,270.00 A motion was made by Brian Wanner to approve the quote, Sam Kemmerer seconded the motion. Motion carried unanimously.

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the report.

Brian Wanner mentioned that he received a lot of positive feedback regarding the road crew on election day, wanted to pass that along.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #12148 to Check #12178 including the EFTs in the amount of \$147,081.98 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No checks

Light Fund

No checks

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3365 to Check #3367 including EFTs in the amount of \$34,387.47 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2198 in the amount of \$1,005.50 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2202 & #2203 in the amount of \$21,983.87 Scott Brinker seconded the motion. Motion carried unanimously.

Discuss fund transfer for future equipment purchases.

Jen mentioned that there is \$41,048.00 in the General Fund from the sale of used equipment, which is currently earning 1.76%. She had recommended the Board approved her moving the funds to the Capital Equipment Fund for any future purchases as it has an interest rate of 4.38%. A motion was made by Brian Wanner to make the transfer, Sam Kemmerer seconded the motion. Motion carried unanimously.

CHAIRMAN'S REPORT

Sam Kemmerer mentioned that he and Robby would be meeting with Urban Engineers on Wednesday to discuss the maintenance agreements for the RT222 upgrade and time table.

Brian Wanner thanked everyone who came out to vote. This election has brought to light, with how close the race is, I don't believe that we are getting the word out as to all the good that this Township does. His opponent sent out letters with inaccurate information, that is very misleading. Brian discussed a possibility of sending out a newsletter at some point, just to inform people of what is going on.

PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, a motion was made by Brian Wanner to adjourn the meeting at 7:10 P.M. The motion was seconded by Sam Kemmerer. Motion carried unanimously.



Jennifer Galomb

Secretary-Treasurer, Richmond Township



Brian Wanner

Chairman, Richmond Township